

### **Forever Homes**

Someone wants to adopt my foster animal! Hurray!

### **Animal Inquiries**

- Please respond to the public in 2-3 days
- Sometimes potential applicants just want to know more!
  - If you keep getting the same questions, you can ask staff to update their profile
- PAWS animals come with a microchip, rabies and distemper vaccinations, and they are spayed/neutered, and cats are also tested for FIV/FeLV("combo test")
  - Recommended testing: FIV/FeLV for cats and heartworm for dogs
- Cats, Kids, & Dogs ... good fit or not so much?
- We trust YOUR judgement, but you can always ask staff!
- If it seems like a good fit, encourage them to apply
- They can apply online at <a href="https://phillypaws.org/adopt/">https://phillypaws.org/adopt/</a> or in-person at one of our two adoption centers (Grant or PAC)
  - In-person is quickest!



#### Adopt Me!



I'm Patty Boomalatty, a silly and chunky 4-6 year old lady who will always make you laugh!

### **Approved Adopter Meets**

- The first step is ALWAYS to check with staff if they are approved
  - Can call ext 30, ext 70, or ext 16 to confirm
  - Can email your Foster Coordinator, or adoptions@phillypaws.org
  - Can post an inquiry on our Philly PAWS Fosters group on Facebook
  - When in doubt, tell adopters to contact PAWS to assess the status of their application.
- If you have multiple people interested in the same pet, please be up front with everyone to make sure no one is disappointed last minute!
- In fairness, please allow 2 days for each person to respond to you, and make sure to contact every adopter who reaches out, even if it's just to let them know that you're waiting for another adopter to get back to you.
- PAWS does not hold animals; adopter meets can be scheduled first come, first served once they are completely approved, which includes a phone call or in-person conversation with staff, not just an email.
  - Unfixed animals cannot go home until they are fixed, but they can meet with potential adopters before then.
  - Special exceptions are sometimes made, but you should contact staff to confirm in all cases.

#### What if I want to keep my foster animal?

- Once you tell staff you would like to keep your foster animal and they approve it, you are entered into line behind any pending approved adoption meets. You must still honor the meets of those approved adopters who expressed interest before you did.
  - If you think you may want to adopt, tell staff immediately!

# What if the adopter lives far away or we want to meet at a PAWS location?

- We can schedule foster-adopter meets at our Petsmart location, at Broad street and Washington avenue!
  - Petsmart at Broad st and Washington ave: open between 9am-9pm Mon-Sat, 10am-7pm Sundays
  - Email adoptions@ to be connected to our volunteer team there for scheduling
  - \*\*WE NEED AT LEAST 24 HOURS' NOTICE\*\*

# What if my foster animal has more vaccinations left before adoption?

• Dogs often have booster vaccinations, and kittens have entire vaccination series; they can be adopted before their vaccinations are due, as long as they are spayed/neutered and microchipped, and the adopter can bring them in for their remaining shots.

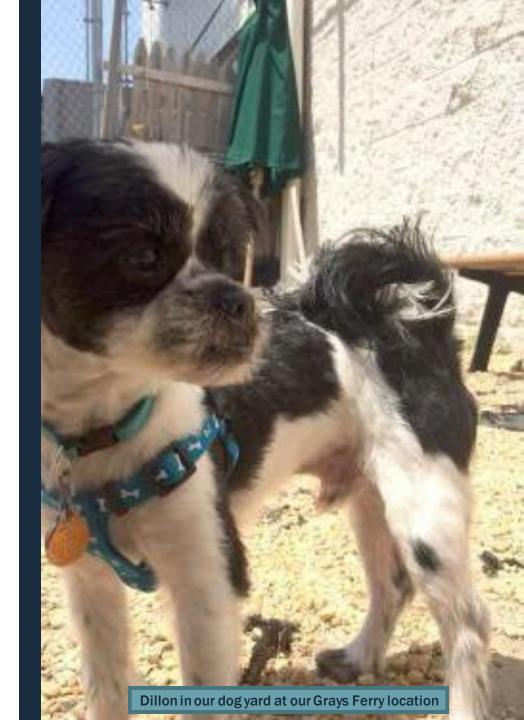
# What if I am having trouble getting my foster animal adopted?

- Email your foster coordinator! We have many resources to help you, including:
  - Social media promotion
  - Adoption events
  - Exposure at one of our adoption centers
  - Exposure at one of our offsite locations

#### How to process an adoption... BEFORE the adopter comes:

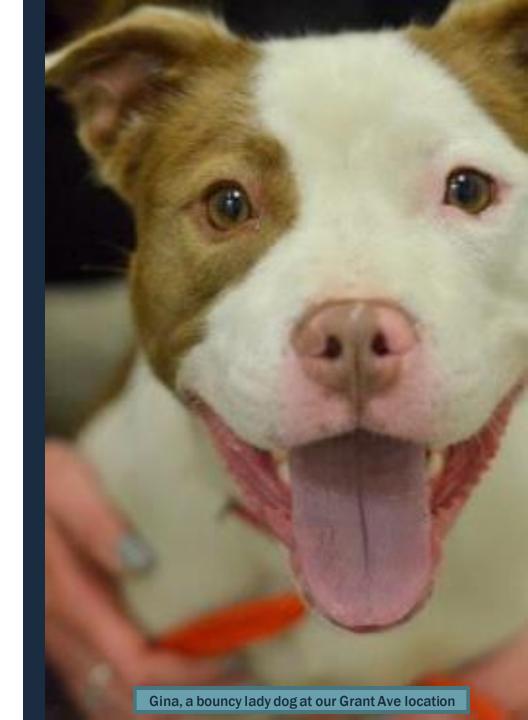
Ask the adopter to bring:

- 1. Any resident human children or family members
- 2. their payment (confirm exact amount of fee with tax ahead of time)
- 3. their government-issued ID
- 4. any leashes (NON-RETRACTABLE), harnesses, collars, or cat carriers (NOT CARDBOARD) they may need to complete the adoption and take the animal home.
  - If they want the supplies that PAWS provided, they are welcome to have them with a monetary donation (~\$15-\$25).



#### How to process an adoption... DURING the meet:

- Go over the medical paperwork and any relevant information
- Show them where they can find the revaccination dates for shots
- Talk about both good and challenging aspects
- Talk about what the ideal home for your foster animal looks like
  - Listen to what ideal animal the adopter is looking for and see if that matches your foster animal
  - PAWS's goal is to find a good match for both the animal and the adopter



#### How to process an adoption... COMPLETING the paperwork:

- Have them complete the carbon copy contract (it will say "Adoption Contract" at the top)
  - Details how to do this on the next slide
- Give them the yellow copy, and keep the signed white copy to return to PAWS within 7 days
- Take the payment from them
  - Venmo payments go to @phillypaws with their name and A# in the memo
  - Can also take cash or check with their name and A# in the memo
  - Adoption centers can take credit card
- Drop off the signed white copy AND the payment to PAWS within one week



- Top section: Foster parent fills out the animal's information
- Middle section: Foster parent reads each item and the adopter initials each one
- Bottom section: Adopter fills out their information (including their ID#) and signs
- Cat adoption fees (after tax):
  - Cat over 6 months: \$64.80 (~\$65)
  - Kitten under 6 months: \$108
  - Pair of kittens under 6 months: \$162
- **Dog adoption fees (after tax):** 
  - Small dog under 25 pounds: \$270
  - Puppy under 1 year old: \$270
  - Large adult dog: \$162

TDATATC	Adoption Contract		
PAVVS PHILADELPHIA AN IM AL WELFARE	ANIMALID #: ACCORD ODD 1		
100 N. 2 Street - Philadelphia, PA 19106	Breed: Demestic Shorthair (DSH)		
Phone: 215-238-9901	Gender: FEMALE Color: pytom tabby w/whi		
1810 Grant Avenue - Philadelphia, PA 19115 Phone: 215-545-9600	Age: 13 years Approx DOB: 01/01/2005		
www.phillypaws.org	g		
In adopting my new pet from PAWS, the Philac	Selphia Animal Welfare Society, I understand and agree to the following:		
	een a stray, neglected, or unwanted animal. I understand that <u>PAWS cannot be</u> exposed to disease or illness or has no behavioral problems.		
M I will give this animal a good and lovin	g home, providing sufficient food, water, shelter and medical attention ccinations as recommended by my veterinarian.		

AN I understand and agree that for my pet's own safety and wellbeing, it will live indoors only and be on a leash or carrier when outside

I will not have my pet declawed or any other cosmetic procedures.

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I understand that if my new pet becomes ill within 21 days of adoption, I can make an appointment at PAWS' Wellness Clinic where he or she will be evaluated free of charge.

I understand that I am assuming ALL costs for care, illness or injury if I choose to have my pet treated at a facility other than PAWS and that no portion of that expense will be paid by PAWS.

I understand that on the 22<sup>nd</sup> day following adoption, it will be my sole responsibility to have any injury or illness promptly treated at a veterinary hospital and I must bear all costs for treatment.

I will enroll my pet as a patient of a veterinarian within one month of adoption. If a serious medical condition is diagnosed, the pet may be immediately returned to PAWS and I will be permitted to adopt another animal.

I understand that my dog has not been heartworm tested. PAWS recommends testing so your dog can be started on preventative treatment at your first vet visit.

AN I certify that I have never been charged with or convicted of animal cruelty and I will comply with all laws and ordinances regarding pet care and ownership.

I will not sell, give away, or abandon this animal. If I cannot keep my pet, I will return him or her to PAWS

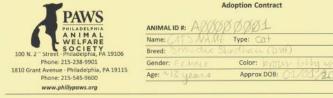
AN I agree to allow a uniformed agent of PAWS to inspect my premises and the animal to ensure that I am in compliance with this adoption contract. Inspections may be conducted on any day, during respectful hours. If I am found to be in violation of this contract, I understand that upon demand, I am obligated to surrender the animal to PAWS immediately.

AN I UNDERSTAND THAT MY ADOPTION FEE IS NON-REFUNDABLE and assume all financial obligations.

I, the undersigned, have read, initialed, and agree to all of the above conditions and am 18 years or older.

ADOPTER INFO Name: Ann Address: of #1 State: 0.A Zip: Phone: Email: adopters. name @ mail. com ID Type: ID #: nuera 2450 Signature: Date: IG. FEES: Adoption Fee: \$ 64.80 Additional Donation to PAWS: \$ 20,00 TOTAL: \$ 84.50 Carrier: \$

### Yellow copy goes home with the adopter...



I will give this animal a good and loving home, providing sufficient food, water, shelter and medical attention including annual health checks and vaccinations as recommended by my veterinarian.         I understand and agree that for my pet's own safety and wellbeing, it will live indoors only and be on a leash or carris when outside.         I will not have my pet declawed or any other cosmetic procedures.         I understand that if my new pet becomes ill within 21 days of adoption, I can make an appointment at PAWS' Wellness Clinic where he or she will be evaluated free of charge.         I understand that if my new pet becomes ill within 21 days of adoption, I can make an appointment at PAWS' Wellness Clinic where he or she will be evaluated free of charge.         I understand that if an assuming ALL costs for care, ilness or injury if I choose to have my pet treated at a facility other than PAWS and that no portion of that expense will be paid by PAWS.         I understand that on the 22 <sup>rd</sup> day following adoption, it will be my sole responsibility to have any injury or illness promptly treated at a veterinary hospital and I must bear all costs for treatment.         I will enroll my pet as a patient of a veterinarian within one month of adoption. If a serious medical condition is diagnosed, the pet may be immediately returned to PAWS and I will be permitted to adopt another animal.         I understand that my out first vet visit.       I certify that I have never been charged with or convicted of animal crueity and I will comply with all laws and ordinances regarding pet care and ownership.         I will not sell, give away, or abandon this animal. If i cannot keep my pet, I will return him or her to PAWS.	AN	I am adopting a pet who may have been a stray, neglected, or unwanted animal. I understand that <u>PAWS cannot be</u>
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## ...White Copy with Payment goes to PAWS

	PAWS	Adoption Contract
	PHILADELPHIA ANIMAL	ANIMAL ID #: A0000001
	WELFARE	Name: CATS NAME Type: Cat
100	N. 2 Street - Philadelphia, PA 19105	Breed: Dimestic Shorthair (DSH)
1810	Phone: 215-238-9901 Grant Avenue - Philadelphia, PA 19115	Gender: FEMALE Color: byour tabby w/whi
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	www.phillypaws.org	. Y
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	ire: FABERTELA MAUR	Date: 6/6/2018

Additional Donation to PAWS: \$ 20.00 TOTAL: \$ 84.80

FEES:

Adoption Fee: \$ 64.80 Carrier: \$ -



#### How to process an adoption... AFTER the adoption:

- Immediately notify your foster coordinator so that they can take the animal off our website
- Immediately notify other interested adopters that your foster animal is no longer available
- Return the signed white copy of the contract AND the payment to PAWS within one week of the adoption
- If desired, make an appointment to pick up another foster animal
  - Remember to disinfect your space first!

